

College Governance Professionals Network

Development Day



INTEGRITY IN PUBLIC LIFE

Item 14 - Link 3

Lorna Johnston
Executive Director

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COMPLIANCE WITH CODES OF CONDUCT

Challenges:

- Understanding role and managing expectations
- Conflicts of interest
- Collective responsibility
- Confidentiality
- Understanding when need to declare interest
- Strategic v operational
- Ability to scrutinise performance effectively

AVAILABLE SUPPORT

- Guidance on Model Code
- Advice Notes on Specific Topics
- Advice Note for Members of College Sector Boards
- Standards Officer
- Standards Commission



CARD FOR COUNCILLOR MEMBERS OF IJBS



MY ROLE AS A MEMBER OF THE HEALTH AND SOCIAL CARE INTEGRATION JOINT BOARD

While in my role as a councillor I am here to represent you, when I'm acting as a member of the Integration Joint Board, I also have a duty to act in its best interests as a whole. I must act in accordance with the IJB's Code of Conduct and, as such:

I MUST:

- Inform the IJB about the Council's policies and priorities. However, when acting as a member of an IJB and attending its meetings, I have a duty to act in the best interests of the IJB.
- Make decisions at IJB meetings based on the information provided by officers and the matters discussed at the meeting in question.
- Make sure I listen to, and take account of, the views of the other members appointed to the board from different bodies, organisations and sectors.
- Determine policy and participate in decisions on matters placed before me at IJB meetings.
- If approached, give service users advice on the correct procedure to follow and who to contact in order to make their views known.

I MUST NOT:

- Act in the interests of any individual or organisation, other than the IJB, when acting as an IJB member and attending its meetings.
- Make decisions at the IJB based on the interests of any other organisation or body of which I am a member, or any political party or group.
- Represent any service user or group, or lobby on their behalf in respect of a matter to be considered by the IJB, if I am to take part in the decision-making at the IJB.
- Engage in direct operational management of the IJB (as that is a matter for officers).
- Disclose any confidential information provided to me in my capacity as a member of the IJB.
- Take part in any decision-making at the IJB if I have a declarable interest.

ADVICE NOTES

- Strategic vs Operational
- Bullying and Harassment
- Role of a Standards Officer
- Article 10 ECHR (
- Social Media
- Gifts and Hospitality
- How to Declare Interests
- Guide on the Model Code for the Public
- Relations between Members and Employees
- Guide for Chairs of Public Bodies
- Conduct during online meetings

E-LEARNING MODULES& VIDEOS

SPECIFIC WAYS YOU CAN HELP

- Advice to Board as whole and to individual members
- Ensure training provided, promote awareness of Code
- Register of Interest reminders
- Consistency re declarations of interest
 - Wording to use, when to make
 - Leave room
 - Understand difference re transparency statements
- Reminders re confidentiality and collective responsibility
- Discussions re board papers to help distinguish strategic and operational matters
- Debriefing meetings

QUESTIONS?

Standards Commission's website:

- Hearings Decisions
- 'No Action' Decisions
- Codes of Conduct & Guidance
- Videos, eLearning Modules, Advice Notes
- Standards Updates

www.standardscommission.org.uk



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facebook.com/StandardsCommission



enquiries@standardscommission.org.uk

